



Management Analysis Report



This report will provide you with a list of:

- 1- All position(s) within an org unit and their Supervisor (reports to relationship)
- 2- All position(s) that report to a single position
- 3- All Chiefs per org unit

From your SAP Easy Access screen enter ZOMR035 in the command field

Select enter from your keyboard or click



1- All position within an org unit and their Supervisor (reports to relationship)

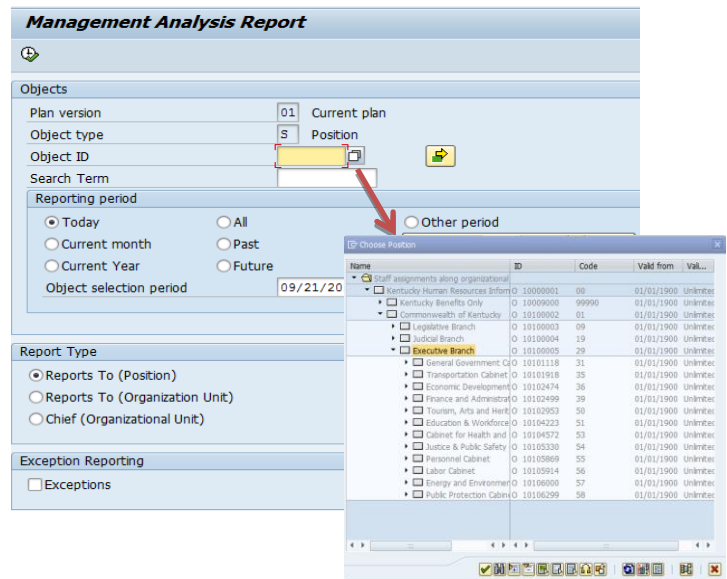
- 1- Object ID: Enter the 10 Million Org Unit number, if you do not know the 10 million number select the match code to search.
- 2- Select today as the reporting period.
- 3- Select "Reports to (Organization Unit)" as the Reporting type
- 4- Select execute for the report to display.

*To only show positions within one org that that does not have a "reports to" select the Exceptions reporting box.

Management Analysis Report - Reports To in Orgs									
Program: ZOMR035_MANAGEMENT_ANALYSIS					Variant: (None)				
Run Date/Time: 09/21/2015 @ 10:11:58 AM					System: ECP-400				
Reporting Period: 09/21/2015 - 09/21/2015									
No. Records: 304									
Svr Org ID	Supervisor	Organizational Unit	Text	Svr Agy	Svr Pos ID	Supervisor	Position	Text	
10105870	Pers Cabinet -	Office of the Secretary		55790	30043612	Cabinet Secretary			
10105870	Pers Cabinet -	Office of the Secretary		55790	30043612	Cabinet Secretary			
10105870	Pers Cabinet -	Office of the Secretary		55790	30043612	Cabinet Secretary			
10105870	Pers Cabinet -	Office of the Secretary		55790	30043612	Cabinet Secretary			
10105870	Pers Cabinet -	Office of the Secretary		55790	30043612	Cabinet Secretary			
10105871	Office of Administrative Services			55790	30043617	Executive Director			
10105871	Office of Administrative Services			55790	30043617	Executive Director			
10105871	Office of Administrative Services			55790	30043620	Executive Assistant			
10105871	Office of Administrative Services			55790	30043617	Executive Director			

2- All Positions that report to a single position

- 1- Object ID: Enter the 30 Million Position number, if you do not know the 30 million number select the match code  to search.
- 2- Select today as the reporting period.
- 3- Select "Reports to (Position)" as the Reporting type.
- 4- Select execute  for the report to display.





Management Analysis Report

Objects

Plan version: 01 Current plan

Object type: S Position

Object ID: 

Search Term: 

Reporting period

☒ Today ☐ All ☐ Current month ☐ Past ☐ Current Year ☐ Future

Object selection period: 09/21/20

Report Type

☒ Reports To (Position) ☐ Reports To (Organization Unit) ☐ Chief (Organizational Unit)

Exception Reporting

☐ Exceptions

Choose Position

Name	ID	Code	Valid from	Val...
Staff assignments along organizational				
Kentucky Human Resources Infor...	10000001	00	01/01/1900	Unlimit
Kentucky Benefits Only	10000000	99990	01/01/1900	Unlimit
Commonwealth of Kentucky	10100002	01	01/01/1900	Unlimit
Legislative Branch	10100003	09	01/01/1900	Unlimit
Judicial Branch	10100004	19	01/01/1900	Unlimit
Executive Branch	10100005	29	01/01/1900	Unlimit
General Government	10101118	31	01/01/1900	Unlimit
Transportation Cabinet	10101918	35	01/01/1900	Unlimit
Economic Development	10102474	36	01/01/1900	Unlimit
Finance and Administration	10102499	39	01/01/1900	Unlimit
Tourism, Arts and Heritage	10102953	50	01/01/1900	Unlimit
Education & Workforce	10104223	51	01/01/1900	Unlimit
Cabinet for Health and Family Se	10104572	53	01/01/1900	Unlimit
Justice & Public Safety	10105330	54	01/01/1900	Unlimit
Personnel Cabinet	10105869	55	01/01/1900	Unlimit
Labor Cabinet	10105914	56	01/01/1900	Unlimit
Energy and Environment	10106000	57	01/01/1900	Unlimit
Public Protection Cabine	10106299	58	01/01/1900	Unlimit

Management Analysis Report - Reports To a Position

Program: ZOMR035_MANAGEMENT_ANALYSIS Variant: (None)


Run Date/Time: 09/21/2015 @ 10:47:37 AM System: ECP-400

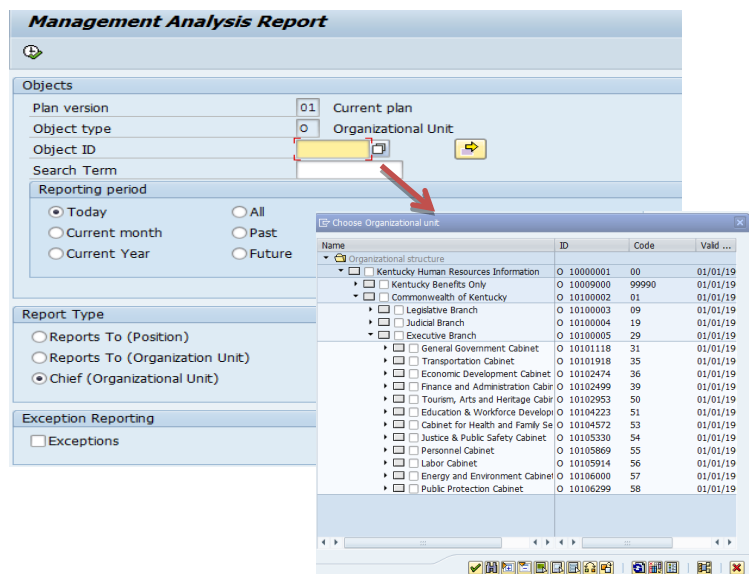
Reporting Period: 09/21/2015 - 09/21/2015

No. Records: 6

Svr Org ID	Supervisor	Organizational Unit	Text	Svr Agy	Supervisor Pos ID	Supervisor Position	Text
10101964	Office of Human Resource Management	35616	30009209	Executive Director			
10101964	Office of Human Resource Management	35616	30009209	Executive Director			
10101964	Office of Human Resource Management	35616	30009209	Executive Director			
10101964	Office of Human Resource Management	35616	30009209	Executive Director			
10101964	Office of Human Resource Management	35616	30009209	Executive Director			
10101964	Office of Human Resource Management	35616	30009209	Executive Director			

3- All Chiefs per org unit

- 1- Object ID: Enter the 10 Million Org Unit number, if you do not know the 10 million number select the match code  to search.
- 2- Select today as the reporting period.
- 3- Select "Chief (Organization Unit)" as the Reporting type





Management Analysis Report

Objects

Plan version: 01 Current plan

Object type: O Organizational Unit

Object ID: 

Search Term: 

Reporting period

☒ Today ☐ All ☐ Current month ☐ Past ☐ Current Year ☐ Future

Report Type

☐ Reports To (Position) ☐ Reports To (Organization Unit) ☒ Chief (Organizational Unit)

Exception Reporting

☐ Exceptions

Choose Organizational unit

Name	ID	Code	Valid ...
Organizational structure			
Kentucky Human Resources Information	O 10000001	00	01/01/19
Kentucky Benefits Only	O 10000000	99990	01/01/19
Commonwealth of Kentucky	O 10100002	01	01/01/19
Legislative Branch	O 10100003	09	01/01/19
Judicial Branch	O 10100004	19	01/01/19
Executive Branch	O 10100005	29	01/01/19
General Government Cabinet	O 10101118	31	01/01/19
Transportation Cabinet	O 10101918	35	01/01/19
Economic Development Cabinet	O 10102474	36	01/01/19
Finance and Administration Cabr	O 10102499	39	01/01/19
Tourism, Arts and Heritage Cabr	O 10102953	50	01/01/19
Education & Workforce Developi	O 10104223	51	01/01/19
Cabinet for Health and Family Se	O 10104572	53	01/01/19
Justice & Public Safety Cabinet	O 10105330	54	01/01/19
Personnel Cabinet	O 10105869	55	01/01/19
Labor Cabinet	O 10105914	56	01/01/19
Energy and Environment Cabinet	O 10106000	57	01/01/19
Public Protection Cabinet	O 10106299	58	01/01/19


4- Select execute  for the report to display.

To only show Organizations that do not have a “Chief” select the Exceptions reporting box.

Exception Reporting

☒ Exceptions

Management Analysis Report - Chiefs of Orgs				
Program: ZOMR035_MANAGEMENT_ANALYSIS Variant: (None)				
Run Date/Time: 09/21/2015 @ 10:59:55 AM System: ECP-400				
Reporting Period: 09/21/2015 - 09/21/2015				
No. Records: 486				
Chf Org ID	Chief Organizational Unit Text	Chf Agy	Chf Pos ID	Chief Position Text
10102499	Finance and Administration Cabinet	39		
10102500	KY Higher Educ Assistance Authority	39075	30014565	Executive Director
			31032021	Unpaid Board/Commission Me
10102501	Customer Relations Branch			
10102502	Publications Section		30014577	Information Office Superviso
10102503	Outreach Section			
10102504	Business Services Section			
10102505	Division of Financial Affairs			
10102506	Claims Processing Section		30014588	Administrative Section Super
10102507	General Accounting Branch			

You may want to download this report
To Excel to do so from the tool bar click
The **Local File** button 

11. Choose **Text with Tabs**

12. Chose **Enter** 

13. Directory – Navigate to the location where
you want to save the file.

14. File Name – Type the file name

15. Click Generate 

16. Click the **Back** button  or **F3** to return to the previous screen

Save list in file...

In which format should the list
be saved ?



☐ unconverted

☒ Text with Tabs

☐ Rich text format

☐ HTML Format

☐ In the clipboard

Position Occupancy Report

Directory: C:\Users\per043\Desktop\

File Name: .XLS

Encoding:

